START

The TES misses days due to illness, family problem, personal matter or misadventure

YES

TES provides BOTH the PE Office and the School (including ST) with documentary evidence and NEGOTIATES make-up days with the school

NO

The SC and/or ST identify that the TES has a professional or pedagogic problem

YES

The professional or pedagogic problem is of a serious nature, e.g. serious or gross unprofessional conduct

NO

The SC and/or ST assist the TES by discussing expectations, providing greater support and role modeling competencies. The TES demonstrates improvement.

NO

The University Liaison is contacted. An ACTION PLAN is devised by the Liaison in collaboration with the SC and ST. A copy of the plan is submitted to TES, ST and the PE Office / PEC. The TES demonstrates improvement.

YES

The TES completes ALL the required days for the placement and receives a SATISFACTORY report from the ST AND the University Liaison

NO

PASS

NOTE: TES= Teacher Education Student; SC=School Coordinator; ST=Supervising Teacher; PEC=Professional Experience Coordinator

NO

FAIL

YES

The SC contacts the University Liaison, PEC and/or PE Office and the TES is WITHDRAWN from the placement by the PEC

NO

YES

The SC and/or ST assist the TES by discussing expectations, providing greater support and role modeling competencies. The TES demonstrates improvement.

The University Liaison is contacted. An ACTION PLAN is devised by the Liaison in collaboration with the SC and ST. A copy of the plan is submitted to TES, ST and the PE Office / PEC. The TES demonstrates improvement.

The University Liaison is contacted. An ACTION PLAN is devised by the Liaison in collaboration with the SC and ST. A copy of the plan is submitted to TES, ST and the PE Office / PEC. The TES demonstrates improvement.

NOTE: In instances of ongoing unprofessional conduct or where serious pedagogical problems manifest, the Liaison contacts the PEC and the TES is WITHDRAWN from the placement by the PEC

NO

YES

The PEC convenes a meeting with the TES, Liaison and other relevant parties. If the PEC deems warranted, an ACTION PLAN is devised and the TES is given another opportunity to do ANOTHER PLACEMENT

PASS

FAIL