



**UNSW**  
SYDNEY

**Arts & Social Sciences**

**School of Education**

**EDST5145**

**Mentoring Practicum**

**Term 1, 2019**

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### **IMPORTANT:**

For student policies and procedures relating to assessment, attendance and student support, please see website, <https://education.arts.unsw.edu.au/students/courses/course-outlines/>

**The School of Education acknowledges the Bedegal and Gadigal people as the traditional custodians of the lands upon which we learn and teach.**

## 1. LOCATION

Faculty of Arts and Social Sciences  
School of Education  
EDST 5145 Mentoring Practicum (6 units of credit)  
Term 1, 2019

## 2. STAFF CONTACT DETAILS

Course Coordinator: Tony Loughland  
Office Location: 127  
Email: [tony.loughland@unsw.edu.au](mailto:tony.loughland@unsw.edu.au)  
Phone: 93858390  
Availability: Online course. Please submit questions via Moodle query.

## 3. COURSE DETAILS

<b>Course Name</b>	Mentoring Practicum
<b>Credit Points</b>	6 units of credit (uoc)
<b>Workload</b>	Includes 150 hours including class contact hours, readings, class preparation, assessment, follow up activities, etc.
<b>Schedule</b>	<a href="http://classutil.unsw.edu.au/EDST_T1.html">http://classutil.unsw.edu.au/EDST_T1.html</a>

## 4. SUMMARY OF COURSE

The focus of this course is on the practice of mentoring.

*THE MAIN WAYS IN WHICH THE COURSE HAS CHANGED SINCE LAST TIME AS A RESULT OF STUDENT FEEDBACK:*

- New resources have been added to assist students to succeed in the online mode

## 5. IMPORTANT INFORMATION

**Assessment:** Students must pass ALL assessments to pass the course. Only by passing all assessments can the AITSL Professional Graduate Teaching Standards be achieved.

**Attendance:** It is expected that any student enrolled in an EDST course with the School of Education will make a commitment to their learning and attend all classes in full where content is delivered in a face-to-face mode except in certain circumstances where absence is due to illness, misadventure or unforeseen circumstances beyond the student's control. A minimum attendance requirement of 80% is required for each course. In certain circumstances, a student may miss up to 20% of a course without formal documentation and up to 33% of a course with formal documentation (sent via email to course convenor) providing all the requirements detailed below are met. Students not meeting the attendance requirements outlined above will be awarded an Unsatisfactory Fail (UF) for that course regardless of their performance in the assessment tasks or other requirements for the course.

**Please note the following attendance expectations, requirements, and consequences:**

- A minimum attendance requirement of 80% of all scheduled classes (i.e. lectures, tutorials, workshops, seminars) for the subject in which you are enrolled is required by UNSW
- Attendance in person is the only option for tutorials, seminars, and workshops.
- Where attendance is recorded for a scheduled class (i.e. lectures, tutorials, workshops, seminars) either by electronic means or via an attendance register it is the responsibility of the student to

make sure they successfully record their attendance by providing all the details required.

It is the responsibility of the student to catch up on any learning missed due to absences.

The School of Education upholds the UNSW attendance policy and is in accordance with the Arts and Social Sciences guidelines and expectations. UNSW policy on Attendance and Absence that can be found at: <https://www.arts.unsw.edu.au/current-students/academic-information/Protocols-Guidelines/#attendanceguidelines>

### STUDENT LEARNING OUTCOMES

Outcomes	Assessment(s)
1 Apply the knowledge and skills necessary for effective mentoring in schools	1,2,3
2 Demonstrate their ability to critically reflect on their own experience of mentoring in schools	1,2, 3
3 Demonstrate their ability to compile an annotated portfolio of their mentoring practice using relevant concepts from the literature	1,2,3

### PROGRAM LEARNING OUTCOMES

Students will be encouraged to develop the following graduate attributes by undertaking selected activities and knowledge content. These attributes will be assessed within the prescribed assessment tasks:

Standard	Assessment (s)
<b>1 Advanced disciplinary knowledge and practices</b> Demonstrate an advanced understanding of the field of education as it relates to their specialist area of study, and the ability to synthesize and apply disciplinary principles and practices to new or complex environments.	1,2,3
<b>2 Enquiry-based learning</b> Demonstrate an in-depth understanding of research-based learning and the ability to plan, analyse, present implement and evaluate complex activities that contribute to advanced professional practice and/or intellectual scholarship in education.	1,2,3
<b>3 Cognitive skills and critical thinking</b> Demonstrate advanced critical thinking and problem solving skills	1,3
<b>4 Communication, adaptive and interactional skills</b> Communicate effectively to a range of audiences, and be capable of independent and collaborative enquiry and team-based leadership	2
<b>5 Global outlook</b> Demonstrate an understanding of international perspectives relevant to the educational field	1,3
<b>6 Ethics</b> Demonstrate an advanced capacity to recognise and negotiate the complex and often contested values and ethical practices that underlie education	1,2,3

### 6. AITSL PROFESSIONAL GRADUATE TEACHER STANDARDS

Standard	Assessment/s
5.1.3	2
5.4.3	2
6.1.3	1, 2
6.3.3	1, 2
6.4.3	1, 2
7.2.3	2

## **7. RATIONALE FOR THE INCLUSION OF CONTENT AND TEACHING APPROACH**

This course enables students to develop the practical skills and theoretical awareness of mentoring best practice. Participants' mentoring practice is at the centre of the learning progression and is supported through weekly Moodle activities that promote critical reflection.

## **8. TEACHING STRATEGIES**

This course will be taught wholly online with a strong emphasis on student participation. Students will be provided with online material and references to research journals which they will be expected to read. Students will have the opportunity of sharing their mentoring artifacts with each other in an online discussion group.

## 9. COURSE CONTENT AND STRUCTURE

Week	Moodle Topic
1	Audit of existing mentoring practice against the National Professional Standards for Teachers. <ul style="list-style-type: none"> <li>Complete Moodle Activities</li> </ul>
2	Generating Evidence Sets <ul style="list-style-type: none"> <li>Complete Moodle Activities</li> </ul>
3	Mentoring Inside and Outside the Action <ul style="list-style-type: none"> <li>Read Schwille, S. A. (2008). The professional practice of mentoring. <i>American Journal of Education</i>, 115(1), 139-167</li> <li>Complete Moodle Activities</li> </ul>
4	<b>Assessment Task One Due</b>
5	Devising an action plan for your next steps <ul style="list-style-type: none"> <li>Complete Moodle Activities</li> </ul>
6	Mentoring Conversation that empower mentees <ul style="list-style-type: none"> <li>Complete Moodle Activities</li> </ul> Read Timperley, H. (2001). Mentoring conversations designed to promote student teacher learning. <i>Asia-Pacific Journal of Teacher Education</i> , 29(2), 111-123. doi: 10.1080/13598660123812
7	Using SOLO to represent your mentoring practice <ul style="list-style-type: none"> <li>Read SOLO taxonomy at <a href="http://pamhook.com/solo-taxonomy/">http://pamhook.com/solo-taxonomy/</a></li> <li>Complete Moodle Activities</li> </ul>
8	Looking at student outcomes with your mentee <ul style="list-style-type: none"> <li>Read Timperley, H. S., Parr, J. M., &amp; Bertanees, C. (2009). Promoting professional inquiry for improved outcomes for students in New Zealand. <i>Professional Development in Education</i>, 35(2), 227-245. doi: 10.1080/13674580802550094</li> <li>Complete Moodle Activities</li> </ul>
9	Looking at student work with your mentee <ul style="list-style-type: none"> <li>Read Langer, G., &amp; Colton, A. (2005). Looking at student work. <i>Educational Leadership</i>, February 2005, 22-26.</li> <li>Complete Moodle Activities</li> </ul>
10	Prepare and carefully proofread assessment task 2
11	<b>Assessment Task Two Due</b>

## 10. RESOURCES

### Recommended Reading

Biggs, J. B., & Collis, K. F. (1982). *Evaluating the quality of learning: the SOLO taxonomy (structure of the observed learning outcome)*. New York: Academic Press.

Education Services Australia. (2011). *National professional standards for teachers*. Sydney: Australia Institute of Teachers.

Hudson, P. (2013) Strategies for mentoring pedagogical knowledge. *Teachers and Teaching*, 19(4), 363-381. doi: 10.1080/13540602.2013.770226

Kriewaldt, J., & Turnidge, D. (2013). Conceptualising an approach to clinical reasoning in the education profession. *Australian Journal of Teacher Education*, 38(6). doi: <http://dx.doi.org/10.14221/ajte.2013v38n6.9>

Langer, G., & Colton, A. (2005). Looking at student work. *Educational Leadership*, February 2005.

Schwille, S. A. (2008). The professional practice of mentoring. *American Journal of Education*, 115(1), 139-167.

Timperley, H. (2001). Mentoring conversations designed to promote student teacher learning. *Asia-Pacific Journal of Teacher Education*, 29(2), 111-123. doi: 10.1080/13598660123812

Timperley, H. S., Parr, J. M., & Bertanees, C. (2009). Promoting professional inquiry for improved outcomes for students in New Zealand. *Professional Development in Education*, 35(2), 227-245. doi: 10.1080/13674580802550094

### e-learning Moodle

This course uses *Moodle* as its learning environment. The following information will be available on the Course e-learning website:

- The course outline;
- Suggested references and readings;
- Assessment details;
- Discussion forum;
- Electronic submission box.

Please log into Moodle through: <http://elearning.unsw.edu.au>

If you have problems accessing Moodle, please contact the Support Help Desk on 9385-1333.

## 11. ASSESSMENT

Assessment component	Length	Weight	Student Learning Outcomes Assessed	Program Learning Outcomes Assessed	Date due
Assessment task 1 – Annotated Portfolio	2000-2500 words	40%	1,2,3	1,2,3,5,6	17 <sup>th</sup> March 2019, 5pm
Assessment task 2 – Mentoring Report	3000-3500 words	60%	1,2,3	2,3,5,6	5 <sup>th</sup> May 2019, 5pm

*Students are required to follow their lecturer's instructions when submitting their work for assessment. All assessment will be submitted online via Moodle by 5pm. Student no longer need to use a cover sheet. Students are also required to keep all drafts, original data and other evidence of the authenticity of the work for at least one year after examination. If an assessment is mislaid the student is responsible for providing a further copy. Please see the Student Policies and Procedures for information regarding submission, extensions, special consideration, late penalties and hurdle requirements etc.*

## **Assessment Task 1: Annotated Portfolio**

### **Details**

1. Generate two evidence sets of your mentoring practice that demonstrate mentoring at the planning, teaching and assessment stages of the teaching-learning cycle, e.g., you may have an annotated lesson plan or unit of work, an observation feedback sheet and annotated work samples as one evidence set.
2. Annotate these evidence sets using the appropriate professional standards for your own mentoring practice. Be sure to include the next steps that you would take in the mentoring process.

## **Assessment Task 2: Mentoring Report**

### **Details**

1. Use the next steps from assessment task one to conduct further mentoring.
2. Generate two evidence sets of your mentoring practice that demonstrate mentoring at the planning, teaching and assessment stages of the teaching-learning cycle, e.g. you may have an annotated lesson plan or unit of work, an observation feedback sheet and annotated work samples as one evidence set.
3. Annotate these evidence sets using the appropriate professional standards for your own mentoring practice. Be sure to include the next steps that you would take in the mentoring process.
4. Write a report of your mentoring that relates the annotated evidence sets to the relevant literature. Include your goals for your next cycle of mentoring that you have created as a result of your analysis here.

### **Feedback**

<b>Assessment Task</b>	<b>Feedback Mechanism</b>	<b>Feedback Date</b>
Task 1	Written	Within 10 Working Days
Task 2	Written	Within 10 Working Days



UNSW SCHOOL OF EDUCATION  
 FEEDBACK SHEET  
 EDST5145 MENTORING PRACTICUM

Student Name:

Student No:

Assessment Task 1 – Annotated Portfolio

SPECIFIC CRITERIA	(-) $\longleftarrow$ $\longrightarrow$ (+)				
<b>Understanding of the question or issue and the key concepts involved</b> <ul style="list-style-type: none"> <li>• Addresses the question/issue</li> <li>• Understanding of the question/issue</li> <li>• Understanding of relationship to relevant theory, research and practice</li> <li>• Information presented is relevant</li> <li>• Understanding of the complexities and interrelationships involved</li> </ul>					
<b>Depth of analysis and/or critique in response to the task</b> <ul style="list-style-type: none"> <li>• Depth of analysis</li> <li>• Well-reasoned arguments</li> <li>• Sound analysis of problem</li> </ul>					
<b>Familiarity with and relevance of professional and/or research literature used to support response</b> <ul style="list-style-type: none"> <li>• Appropriate research references to support responses</li> <li>• Sound range of research references</li> </ul>					
<b>Structure and organisation of the response</b> <ul style="list-style-type: none"> <li>• Appropriate nature of structural organisation</li> <li>• Logical and coherent structure</li> <li>• Clear presentation of ideas to enhance readability</li> </ul>					
<b>Presentation of response according to appropriate academic and linguistic conventions</b> <ul style="list-style-type: none"> <li>• APA style for citations and references &amp; complete reference list</li> <li>• Clarity and appropriateness of language style</li> </ul>					
<b>GENERAL COMMENTS</b>					

Lecturer

Date

Recommended: /20 (FL PS CR DN HD)

Weighting: 40%

NB: The ticks in the various boxes are designed to provide feedback to students; they are not given equal weight in determining the recommended grade. Depending on the nature of the assessment task, lecturers may also contextualize and/or amend these specific criteria. **The recommended grade is tentative only, subject to standardisation processes and approval by the School of Education Learning and Teaching Committee.**

UNSW SCHOOL OF EDUCATION  
 FEEDBACK SHEET  
 EDST5145 MENTORING PRACTICUM

Student Name:

Student No:

Assessment Task 2 – Mentoring report

SPECIFIC CRITERIA	(-) $\longleftarrow$ $\longrightarrow$ (+)				
<b>Understanding of the question or issue and the key concepts involved</b> <ul style="list-style-type: none"> <li>• Addresses the question/issue</li> <li>• Understanding of the question/issue</li> <li>• Understanding of relationship to relevant theory, research and practice</li> <li>• Information presented is relevant</li> <li>• Understanding of the complexities and interrelationships involved</li> </ul>					
<b>Depth of analysis and/or critique in response to the task</b> <ul style="list-style-type: none"> <li>• Depth of analysis</li> <li>• Well-reasoned arguments</li> <li>• Sound analysis of problem</li> </ul>					
<b>Familiarity with and relevance of professional and/or research literature used to support response</b> <ul style="list-style-type: none"> <li>• Appropriate research references to support responses</li> <li>• Sound range of research references</li> </ul>					
<b>Structure and organisation of the response</b> <ul style="list-style-type: none"> <li>• Appropriate nature of structural organisation</li> <li>• Logical and coherent structure</li> <li>• Clear presentation of ideas to enhance readability</li> </ul>					
<b>Presentation of response according to appropriate academic and linguistic conventions</b> <ul style="list-style-type: none"> <li>• APA style for citations and references &amp; complete reference list</li> <li>• Clarity and appropriateness of language style</li> </ul>					
<b>GENERAL COMMENTS</b>					

Lecturer

Date

Recommended:     /20     (FL PS CR DN HD)

Weighting:     60%

NB: The ticks in the various boxes are designed to provide feedback to students; they are not given equal weight in determining the recommended grade. Depending on the nature of the assessment task, lecturers may also contextualize and/or amend these specific criteria. **The recommended grade is tentative only, subject to standardisation processes and approval by the School of Education Learning and Teaching Committee.**