The role for the leaders of non-teaching staff in schools (the School Administration Manager or Business Manager) has changed dramatically. This workshop will explore the capabilities required of school administrators and the role of administration staff in the overall success of a school. It will also explore the capabilities required to be leaders within areas of operation as well as leaders within the broader school context. How can we provide instructional leadership and build capability in the changing world of finance and administrative systems and have processes that will support School Administration and Support Staff in schools?

PRESENTERS:

• Louise Bailey - Director, Governance and Human Resources, AISNSW
• Robyne Russo - SASS Professional Learning Coordinator, High Performance, Department of Education and Communities
• Panel of Principals and School Administration Managers:
  Jennifer Thompson - Principal, Werrington Public School
  Christine Jones - School Administration Manager, Kirrawee High School

Workshop Information

Date: Friday 9th May 2014
Time: 8:30am registration, 9am - 3pm workshop
Location: AGSM Building, Gate 11, Botany Street, UNSW Kensington Campus
Map: www.facilities.unsw.edu.au/maps (Reference G27)
Capacity: 40 persons
Cost: $310 - includes venue, presenter, lunch, refreshments, parking, course material, GST
Contact: Dr Margaret Varady | e: m.varady.unsw.edu.au | p: +61 2 9385 1951
Web: https://education.arts.unsw.edu.au/about-us/office-of-educational-leadership

To Register

Complete attached registration form

*Workshops that are registered at Lead Teacher level can still be used by teachers for the maintenance of accreditation at Professional Competence and Highly Accomplished levels